



STATE OF OKLAHOMA
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD
July 10, 2015

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m., on Friday, July 10, 2015, at the University of Tulsa, Heritage Room, 800 South Tucker, Tulsa, OK.

In attendance were: T. Bourdeau, Ph.D., Chair of the Board; R. Hand, Ph.D., Vice-Chair of the Board; P. Fischer, Ph.D., Member of the Board; S. Roberson, Ph.D., Member of the Board; S. Howard, Ph.D., Member of the Board; S. Turner, Member of the Board; B. Harris, Member of the Board; M. LaFon, Assistant Attorney General; T. Rose, Executive Officer of the Board.

Announcement and Introduction:

Dr. Bourdeau announced that a quorum was present to conduct business. She confirmed with Ms. Rose that the meeting was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:

Dr. Bourdeau announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

Minutes:

The Board reviewed the minutes of the June 12, 2015 meeting presented by Ms. Rose. *Dr. Hand made a motion to accept the minutes of the June 12, 2015 meeting. Mr. Turner seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard and Turner voted for the motion. Harris and Bourdeau abstained.*

Status of Current Request for Inquiries:

RFI 14-8; Ms. Rose reported the investigation is pending.

RFI 15-1; Ms. Rose reported an investigator is being appointed.

RFI 15-3; Ms. Rose reported an investigator is being appointed.

Presentation of Probable Cause Committee Summaries and Recommendations:

RFI 14-7; Mr. LaFon presented the Probable Cause Committee recommendation. After review of all the facts and circumstances regarding the inquiry, the committee found possible ethical violations of 59 O.S. 1370(B)(3) and (16); APA 3.07, 9.01(A), 9.03(B), 9.06 and 9.09(a); and ASPPB III F. (3) and I. (3). The recommendation of the committee, based on the findings, is to file a formal Board Complaint. *Dr. Roberson made a motion to accept the probable cause committee recommendation and file a formal Board Complaint. Dr. Fischer seconded the motion and the motion passed. Fischer, Harris, Turner, Roberson voted for the motion. Howard and Hand recused.*

RFI 14-9; Mr. LaFon presented the Probable Cause Committee recommendation. After reviewing all the facts, the recommendation of the committee is for the Board to postpone the decision of whether to file a Board Complaint and give the psychologist an opportunity to complete a tutorial on professional activities across jurisdictions and involvement of trainees activities in Missouri, Indiana, Texas and Oklahoma; and to notify the states of Missouri, Indiana and Texas that the psychologist may have been practicing in their respective state without licensure. Upon completion of the tutorial, the Probable Cause Committee will review and make a recommendation to the Board. *Mr. Harris made a motion to accept the recommendation. Dr. Howard seconded the motion and the motion passed. Hand, Fischer, Howard, Harris, Turner and Bourdeau voted for the motion. Roberson abstained.*

ASPPB Committee on Competency Assessment (CCA) Survey.

Dr. Hand and Dr. Fischer agreed to complete the ASPPB Competency Assessment Survey.

Applications approved by committee June 2015:

Applications to sit for Licensure Examinations and/or Practice Under Supervision Agreement Approvals:

Applicant:	Approval:
Marti Velez, Ph.D.	Application to sit for licensure exams.
Thomas Berry, Ph.D.	Application to sit for licensure exams, Post Doc and HSP.
Melissa Bernstein, Ph.D.	Application to sit for licensure exams.
Kayci Pella, Ph.D.	Application to sit for licensure exams.
Anna Craycraft, Ph.D.	Scholarly paper to fulfill requirements for licensure.
Lindsey Bardwell, Ph.D.	Change of PPUS supervisor from Dr. Mancil to Dr. Morris.
Robin Aupperle, Ph.D.	Application to sit for licensure exams.

Licensed Health Service Psychologists June 2015:

Christopher Campbell, Ph.D.	#1229	6/12/2015
Miracle Nicole Goetz, Psy.D.	#1230	6/12/2015
Mary Ann Hubbard, Ph.D.	#1231	6/12/2015
Jessica Lynn Holster, Ph.D.	#1232	6/12/2015
Anna R. Craycraft, Ph.D.	#1233	6/29/2015

Submission of Executive Officer’s P-Card Statement for Review and Approval. The Board reviewed the June 2015 P-Card Statement provided by Ms. Rose. *Dr. Hand made a motion to approve the June 2015 P-Card Statement. Dr. Howard seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.*

Administrative Issues:

Monthly Budget/Revenue and Expense Report; the Board reviewed the monthly budget/revenue and expense report provided by Ms. Rose.

Oral Re-Examination; *Dr. Hand made a motion to re-exam the candidate prior to August 15, 2015 with an exam committee of five (5) members. Each committee member will receive two (2) Continuing Professional Education credits for serving on the committee. Dr. Howard seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.*

Jurisprudence Examination; Ms. Rose requested that the Board offer the Jurisprudence Examination (JP) electronically at Career Tech locations. *Mr. Harris made a motion to offer the JP exam at Career Tech. The motion died for lack of a second.*

Ms. Rose will gather additional information and provide at a future date.

ASPPB Annual Meeting – October 2015; *Dr. Hand made a motion to approve up to two (2) members to attend the ASPPB Annual Meeting in Phoenix Arizona, October 7-11, 2015. Mr. Turner seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.*

Disciplinary action report; Dr. Hand informed the Board that the next goal for the disciplinary report is to summarize the Investigator's reports, findings of the Probable Cause Committees, and the consequences imposed.

Discussion of Committee on Supervision Guidelines; no action.

Questions and Answer Committee; The Board reviewed the Q&A document provided by the committee. *Dr. Roberson made a motion to approve the Q&A analysis and post on the Board website as presented, with a disclaimer. Dr. Fischer seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.*

Psychological Technician Committee; tabled.

Approval of electronic equipment request checkout forms; Ms. Rose requested the Board approve the board member and employee electronic equipment checkout forms. *Dr. Howard made a motion to approve the checkout forms. Mr. Turner seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.*

Approval of FY16 Application Review Committee member contracts; *Dr. Hand made a motion to approve the FY16 Application Review Committee member contracts. Dr. Roberson seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.*

2016 Renewals; The Board discussed the renewal fee. *Dr. Roberson made a motion to reduce the annual renewal fee to \$350.00. Dr. Hand seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.*

Appointment of Chair and Vice-Chair; *Dr. Howard made a motion to appoint Dr. Hand as the Chair and Dr. Fischer as the Vice-Chair. Dr. Roberson seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.*

Recognition of Dr. Bourdeau and Mr. Turner; Dr. Hand recognized Dr. Bourdeau and Mr. Turner for their service and contribution to the Board.

Administrative updates; Ms. Rose informed Board members that the online password protected Board member portal was approved.

Executive Session pursuant to 25 O.S. Section 307 (B)(1) for the purpose of the Board to discuss the employment, of salaried public employee; Teanne Rose, Executive Officer.

Dr. Fischer made a motion to enter into executive session. Mr. Turner seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.

The Board returned to open meeting. Dr. Hand made a motion to return to open meeting. Dr. Howard seconded the motion and the motion passed. Hand, Fischer, Roberson, Howard, Turner, Harris and Bourdeau voted for the motion.

Mr. LaFon confirmed the only matter discussed under 25 O.S. Section 307 (B) (1) was the employment as stated on the agenda and no votes were taken. No other action was taken.

New Business; No new business was addressed.

Adjournment

The meeting adjourned at 12:30 p.m.

Respectfully Submitted,



Teanne Rose
Executive Officer